

Trustee Meeting Minutes

January 21, 2015

Present: Roger Schrock, Steve Litwiller, Brenda Litwiller, Jim Piper, Gene Nissley, Cheryne Yoder

1. The first discussion was about our garbage removal provider and who would best suit the needs of First Mennonite Church. The Trustees recommendation to the Ad. Cabinet was to proceed with Jo. Co. Refuse for garbage removal. We will be implementing more recycling throughout the entire church. We will be exploring new waste receptacles to make this task clearer and easier.
2. Roger attended to the adjustments for the thermostats for the new Tai Chi classes, and pointed out that a new person needs to be trained to work with the thermostats because there are many different types and various locations of the thermostats.
3. Arnold and Stasia stripped the wax off the bathroom floors in the Education wing. We will need to make a few repairs to the grout, and find ways to brighten it.
4. We replaced a few lights, a ballast, and replaced the mailboxes for the bulletin board outside of the office. We moved a lot of furniture to accommodate the carpet installation in the education wing, conference room and library.
5. We discussed a few more directional signs for the interior of the church and a few more handicap- Sunday only signs for the parking lot.
6. A new location for the bat pole was discussed and it will be erected in the spring.
7. Duane Miller checked the furnace filters in the fall.
8. Reg Yoder made a guard for the organ pipes.
9. Arnold removed the conference room trap in the sink to discover stir straws and paintbrushes were the reason for slow drainage.
10. All the Fire extinguishers were recertified.
11. The carpets in the fellowship hall were cleaned in November.
12. We discussed removing the wooden curtain in the overflow area to allow better movement in and out of that area.

The next meeting is scheduled for Feb. 18@ 6:30 p.m. (That is also Ash Wednesday so an alternate night will be picked.)

Trustee Minutes February 2015

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February 19 @ 5:00pm

Work was completed in the balcony to accommodate the carpet installation that began again the following week. Partial removal of the risers was done for safety in the balcony. We did not remove the wooden door in the overflow: the installers will loosen it and work around it.

(Carpet installers were back on 2/23/15 to complete the stairs, sanctuary and later the balcony.)

Work days will come up in spring, date to be determined.(April 18)

Thank you Jim, for finishing the framing of the bulletin board in the narthex.

The bench was returned to the overflow area and discussion on chair purchase to accommodate overflow in sip/chat area. The budget does not allow us to purchase them now, it will be in the next year's budget.

Thank you Earl, for the garbage removal comparisons. Contract with ABC garbage haulers was addressed and in the fall Johnson County Refuse will begin hauling our garbage. An added benefit will be curbside recycling so we will work with Arnold to implement the garbage collection changes within the church building that will include signage and a change in waste cans.

The dishwasher in the Hometies' kitchen needed to be replaced and Slogers installed the new one. There is some damage to cabinetry from the water leakage, we may need to replace the kickplate.

A new chairmat was purchased for Karla's office to protect the carpet.

Discussion of a master book for the thermostat language is needed. Brenda and Roger will work on that later in the summer.

There is a leak in the ceiling in the MYF's room, we need to investigate whether it is new or an older stain.

There has been a request for automatic door openers to be installed in the fellowship bath rooms. We will be checking on details, but install will be delayed until the next budget.

No items in the orange book for consideration.

Trustee April Work Day

April 18, 2015 @ 8am

Present: Gene Nissley, Jim Piper, Earl Gingerich, Steve Litwiller, Cheryne Yoder

Marty Roth, Mel Roth,

Trustees held an all-church work day.

There was more scraping and painting done around the older windows.

Trees and brush were trimmed down along the railroad area. A standing tree in the East end of the parking lot was removed. Free firewood is available for pickup.

Steve rented a brush for his skidloader and cleaned sand and debris off of the parking lot, which included removing and replacing the concrete parking blocks.

Leaves were cleaned from the lower East wall area and lower front entry.

Riff raff was placed in a washout near the creek by the sidewalk.

Lunch was served.

There were no items in the orange book for consideration.

In May, we encourage everyone to help with the MCC sale event and we plan to meet again in June, on the 17th @ 5:00.

Trustee Meeting June 17, 2015 @ 5:00pm

Present: Brenda Litwiller, Steve Litwiller, Gene Nissley, Jim Piper, Roger Schrock, CheryneYoder

We found a position for the bat pole and marked it with a pink stake.

A coat rack was hung in the pie room to be used for tablecloths so the moving rack could be removed.

New filters need to be ordered for the air filters in the fellowship hall. They are Aprilaire brand.

Roger and Steve discussed the thermostats: setting and locking, a book will be made.

The need to paint the pastors offices when they are empty was discussed. Brenda will take that job on and use the same paint as the fellowship area. The shelves will need to be adjusted in the North office, when empty.

Discussed the transition of garbage haulers in August, will discuss with Arnold the implementation of church wide recycling.

Stasia is leaving and we need to advertise for her cleaning job.

We decided the present budget with the added expenditures of automatic door openers and overflow/coffee room chairs, would be adequate.

Gene painted the outdoor windows above the walkway.

Trustee Meeting August 6, 2015@ 5:00pm

Present: Cheryne Yoder, Roger Schrock, Gene Nissley, Brenda and Steve Litwiller, Jim Piper, Arnold Christy

Arnold was here to discuss the transition to recycling. ABC will be leaving and Jo. Co. Refuse will be our garbage providers. They pick up recycling at no extra cost. It was decided that Arnold will present a 'Moment in Mission' to inform the congregation of the ways we can recycle.

Replaced light in the Narthex and Arnold replaced the ballast in rm113.

Brenda has done the painting in the offices, it looks great.

Gene had to call Century link, our phone providers to fix an issue which affected our phones, internet and alarm board.

The fire inspection disclosed some issues that we have with storing items in the stairwells and Emergency light batteries were all 3 burned out in Hometies' area. We may need to tape off floor areas for distance in the walkways and areas closest to electric boxes to inform folks that nothing may block these accesses. The door closer was adjusted as well so Hometies' does not need to leave it propped open.

Cheryne has made contact with Quality engraved signs and they will be adding to our signage; Elevator, Sprinkler room, Sunday only Handicap.

Aprilaire filters have been ordered for the fellowship area air handlers.

A taller toilet and handrail will be added to the bathroom at the rear of the Narthex.

The carpetball discussion; (which room and to build) was sent to Ad Cabinet.

We discussed an added phone line for Elevator only and decided to investigate: how much usage does the fax machine really encounter. Discussed with the office and Hometies'. Resolved not to get an added line but the fax will be manually connected when it is rarely used.

Gene will set up Verban tests of the sprinkler system and also annual test of the boilers.

Nothing noted in the Orange office book.